

26th June 2017

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to an **EXTRAORDINARY MEETING OF THE COUNCIL** to be held at Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH on **Tuesday 4th July 2017 at 6.00 p.m.**

Yours faithfully

Lynn Aisbett
Chief Executive

AGENDA

Item No.	Item
1.	APOLOGIES FOR ABSENCE
2.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of the item to be considered at this meeting
3	MELTON LOCAL PLAN :
3A	Draft Melton Local Plan – Progress and Issues Overview, Next Steps The Head of Regulatory Services to submit a report updating Council on the progress and issues around Local Plan preparation and seeking agreement for the next steps.
3B	Draft Melton Local Plan: Housing Requirements The Head of Regulatory Services to submit a report addressing the implications of two recent reports affecting the housing requirement figure that is set out in the draft Local Plan and invite consideration of the appropriate housing

	requirement.
3C	<p>Draft Melton Local Plan: Spatial Strategy</p> <p>The Head of Regulatory Services to submit a report to highlight the issues raised in the representations received to Chapter 4 Policies SS1 - SS3 and SS6, and to recommend the suggested responses to the representations resulting in proposed changes to draft Policy SS2 and SS3 and the supporting reasoned justifications.</p>
3D	<p>Draft Melton Local Plan: Policy C4 - Affordable Housing</p> <p>The Head of Regulatory Services to submit a report outlining the new evidence available about the amount of new affordable housing needed and to suggest responses to the representations in the light of the new evidence, resulting in proposed changes to draft Policy C4 and its supporting reasoned justification.</p>
3E	<p>Draft Melton Local Plan: Housing site allocations and reserve sites including the Sustainable Neighbourhoods (Policies C1(A) and C1(B) and Policies SS5 and SS6)</p> <p>The Head of Regulatory Services to submit a report to consider the issues raised in the representations received to Chapter 5 Policies C1(A) and C1(B) and Policies SS4 and SS5 of Chapter 4, and to recommend responses to the representations. The report also includes the update to the site assessment work and proposes amendments as a result.</p>
3F	<p>Draft Melton Local Plan: Chapter 8 – Managing Delivery, including the Melton Mowbray Transport Strategy</p> <p>The Head of Regulatory Services to submit report outlines the representations received in respect of Chapter 8 – Managing Delivery of the Melton Local Plan, and updated information regarding infrastructure, including the Melton Mowbray Transport Strategy (MMTS), and in particular the Melton Mowbray Distributor Road (MMDR).</p>
3G	<p>Draft Melton Local Plan: Provision for Gypsies and Travellers (Policy C6)</p> <p>The Head of Regulatory Services to submit a report addressing the findings of the Leicester City and Leicestershire Gypsy, Traveller and Travelling Showpeople Accommodation Assessment (GTAA 2017) and representations raised in relation Policy C6: Gypsies and Travellers</p>
3H	<p>Draft Melton Local Plan: Evidence and Background Documents Update</p> <p>The Head of Regulatory Services to submit a report conveying other evidence, not covered in other items on this agenda, that inform the production of the Local Plan.</p>
3I	<p>Draft Melton Local Plan: Addendum of Focussed Changes</p> <p>The Head of Regulatory Services to submit a report recommending a series of ‘focussed changes’ identified from the items on this Agenda.</p>

3J | **Pre Submission Draft Melton Local Plan: Representations Received**

The Head of Regulatory Services to submit a report conveying representations received which are not covered in other items on this agenda, recommending responses to their content.

3K | **Melton Borough Community Infrastructure Levy and Draft Charging Schedule**

The Head of Regulatory Services to submit a report presenting the findings of the Revised Local Plan and CIL Viability Study (May 2017) and the implications of the Independent Panel's CIL Review (February 2017), and seeking agreement to pursue the establishment of a Community Infrastructure Levy (CIL) for the Borough

3L | **Melton Local Development Scheme, 2017-2020**

The Head of Regulatory Services to submit a report presenting a revised Local Development Scheme for the Local Plan.

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES: DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.